

Notice to Attorneys: Clients, witnesses, and/or parties to a civil or criminal case are to remain in the main Courtroom until they are summoned by their attorney for disposition of their case. Clients, witnesses, and/or parties to a civil or criminal case are not to be present in the Judge's Chambers/Office, in the Office of the Judge's Administrative Assistant, or in the hallway leading from the Judge's Office to the Main Courtroom unless their individual case has been called for disposition. Each case, whether contested or uncontested, will be sounded individually by the court or by the attorneys representing the parties and will be dealt with on an individual basis. These measures are being taken as an added measure of Court security and to ensure the efficient operation of the Court. As attorneys are called for their uncontested matters, they may have their clients wait in the corridor outside of the Office of the Judge's Administrative Assistant directly above the stairwell and elevator until each client is called into Chambers for disposition of their case. Please be mindful of these changes.

This Notice is in no way prohibiting any member of the public from participating as a witness or as a spectator of any hearing or proceeding they wish to participate in, as all matters are open to the public. Announcements will be made in the main courtroom each Circuit morning apprising all who are present that they may attend any proceeding held in chambers should they desire to do so.

Additionally, pro se litigants will be permitted to check in to the Judge's administrative assistant such that their cases can be scheduled for disposition.

Thank you in advance for your cooperation

Judges of the Lookout Mountain Judicial Circuit