

Dear Judges of the LMJC, I need your help with the TPO orders when private attorneys are involved in the case. As the Clerk of Superior Court I have 24 hours to transmit an order to the TPO registry. The State Mandated forms have PCO codes that we have to index as we transmit the documents to the State. When Private attorneys file there own order and do not use the State form, we in turn have to get the Catoosa County Sheriff's office to help us determine the correct PCO code that applies to each section. This takes valuable time of the 24 hours we have to transmit. My request from you as Judges it to please require the attorneys to use the State Mandated form. I do not feel that we can reject an order if one you has signed it. Thank you for taking the time to read my email and considering a way to help me and my office in this matter. As you know, I am always available to you if you have any questions or needs from me.

Sincerely,

Tracy

Tracy Brown

Clerk of Superior, State and Juvenile Court

Catoosa County, Georgia

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